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**Form for submitting events**

**Name and place**

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| --- | --- |
| **Name of organizer or institution**  *Who offers and organizes the event?* |  |
| **Website**  *Link to the organizer's own website.* |  |
| **Date and time**  *Enter date and start time (possibly also end time).* |  |
| **Place**  *The exact address.* |  |
| **Language** |  |
| **Price and booking**  *Does the event require booking or registration? If yes, state the price and link to tickets.* |  |

**Description of the event**

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| --- | --- |
| **Type of event**  *Is your event a concert, lecture, publication, exhibition, or something else? For children, adults?* |  |
| **Main title of the event** |  |
| **Teaser**  *Overall brief, exciting description about your event, which vividly and precisely tells what you can experience and expect. For example, "Join the lecture with..."* |  |
| **Main text**  *Minimum 5 lines that describe the event.* |  |

**Attach a picture for the event or a logo from your own institution in the e-mail**

*Remember to note who to credit*